

CAMELLIA CITY 500 CLUB

STANDING RULES

(Approved as of November 6, 2022)

"These rules are concerning the administration of the organization. These rules are considered main motions. They do not need previous notice to be adopted by a majority vote of the membership. They can be suspended for the duration of the meeting and can be rescinded without previous notice by 2/3 vote, and majority vote with previous notice. These rules remain in effect until the assembly rescinds them." (Eff. November 4, 2018) The only exception will be if unforeseen circumstances, such as a pandemic or natural disaster, interfere with the ability of the Board of Directors to carry out the Standing Rules. The Board may make modifications or waivers to the Standing Rules that are favorable to the members, support the Club's objectives, and are for a specified period of time.

MEETINGS

- a) *Annual Meeting*: A guest at the Annual Meeting must register and be approved by a majority vote of those members in attendance.
- b) We will hold a memorial at the annual meeting to honor members who have passed away. (Eff. 1/11/14)
- c) Two forms have been designed for member's use prior to the Annual Meeting...
 1. Proposed Amendment or Agenda Topic form,
 2. Nomination Form for an Officer/Director position. (Eff. 7/11/15)

CLUB UNIFORM

- a) As of 3/1/15 any replacement shirt must follow the specifications as identified on the website under General Info then go to Uniform. (Eff. 7/19/14)
- b) Specific to the two-day Invitational and the Camellia City 500 Club uniform shirt, if a member does not have her uniform shirt, she will be fined \$25 and will be required to secure a substitute: a solid black, short sleeved collared shirt, or she may borrow a Camellia City 500 Club uniform shirt from a member who has an extra one to loan. The Bylaw, Club Uniform, Item G relater to other Invitationals and Tournaments still stands. It is not affected by this Standing Rule. (Eff. 11/06/22)
- c) *Club Uniform*: No sweaters, vests, jackets etc. may be worn over the shirt while bowling. Clothing accessories may be worn but are restricted to the colors of the Camellia City 500 Club patch. Long sleeved shirts worn under the Club shirt must be black. Turtlenecks must be black.
- d) Medical exceptions must be requested in advance. (Eff. 11/4/18)

DUES

- a) **Dues:** Membership dues are seventeen dollars (\$17) per year of which seven dollars (\$7) goes towards administration...ten dollars (\$10) is put towards raffle prizes for events requiring raffle prizes.

CHARITABLE DONATIONS

- a) **Charitable Donations:** The number of Thanksgiving and Christmas baskets to be given out is up to 12 each holiday. The amount appropriated for charitable donations is \$3000 which includes \$600 for each of the above holidays. The balance of the \$3000 will be donated to 501c charities in the Sacramento area.
- b) **Unused \$\$\$'s for Holiday Baskets:** We will *give up* to \$250 of any unspent \$\$\$'s to an/or organization/s that serve/s meals to those less fortunate. The amount will be determined by the Board. This will be reviewed annually and is based on funds available. This amount is subject to change. (Eff. 6/17/17)
- c) **Donations** to the Sacramento Youth Scholarship, BVL and the USBC Hall of Fame are not included in the \$3000 allocation.
- d) **These donations** are to be made before the end of October, which is the end of the fiscal year.

APRIL INVITATIONAL BRUNCH

- a) **Payment for April Invitational Brunch:** The 500 Club will pay for the brunches for all members participating in the April Invitational. This is to be reviewed each year and is based on funds available. This is to be determined by the Executive Board. The cost for members' brunches can be transferred from the savings account...as part of "giving back to the members". (Eff. 1/9/16)
- b) The board voted that the Club will give a gratuity to the servers for the April Invitational. The amount is to be determined by the Board each year. (Eff 1/30/15)
- c) **Decorations budget...**the Board approved that up to \$250 be allocated for decorations for the April Invitational. (Eff. 1/25/20)

ENTRY FEES

- a) **Entry Fees:** When a bowler has paid her entry fee and checks in to the event, attempts to bowl & has to leave due to illness, injury or other cause, she will receive 1 credit towards the luncheon & Queen's tournament but not for Perfect Attendance.
- b) **When a bowler has paid** her entry fee and then cancels, the check may be returned to the member if:
 - 1. The tournament director has not started setting up the event,
 - 2. The check has not been deposited,
 - 3. If it does not conflict with the Bylaws under the Tournament section, Item "J".

INVITATIONAL TOURNAMENTS

- a) **Invitational Tournaments – Club having the greatest number of attendees:** A check will be given to the 500 Club with the most members attending the April & September Invitationals.

When determining which club will receive the award for having the greatest number of members attending results in a tie, both clubs receive a check for the full amount of the award. If there is a multiple tie involving more than two clubs, then all clubs involved in the multiple tie will receive a check for the full amount of the award.

1. April Invitational each Club receives \$25.
 2. Reno Invitational – each club receives \$50.
- b) *2-day Event* - if a bowler is only bowling 1 event, the club they represent will receive .5 point for headcount towards the headcount for the award. This only applies for the Doubles event.
- c) *2-day All Events*: The payout will be \$4 prize money / \$1 expenses payout ratio will be 1 in 5 per division. (Eff. 1/9/16)

ANNUAL AWARDS

- a) *The Annual Awards Celebration* will be a luncheon. As of the 2014 Annual Awards Luncheon guests will be included. Also, if a member participates in 5 or more events, her luncheon will be paid for by the Club, less than 5 events the member will be charged ½ price. This will be reviewed each year. Guests pay full price. Members will be required to reimburse the Club the cost of their meal if they cancel after the deadline without a valid reason. (Eff. 1/11/14)
- b) *Member's reservation* or meal is not transferrable. (Eff. 1/11/14)
- c) *Sponsor's Luncheon*: The *500 Club* will pay for the lunch for all sponsors attending the luncheon. (Eff. 1/14/17)
- d) *The decoration* budget for the Luncheon will be increased to \$500. (Eff. 6/13/20)

LINE-UP

- a) We will put 5 bowlers on a lane for all No-Tap events as needed based on participation. (Eff. 1/11/14)

CLUB BANNER

- a) A banner will be purchased out of the luncheon expense budget. (Eff. 7/19/14) ~~After the luncheon the banner will be the responsibility of the Sgt. at Arms. Update: The Chairperson of Supplies will oversee the banner. It the Sgt. At Arms responsibility to make sure the Chairperson takes the banner at the end of an event. (Eff. 1/13/18)~~
- 1a) Sergeant-at-Arms is responsible to assure the banner is displayed at each event and secured afterwards. She may recruit assistance from another Board member for transportation and storage. (Eff. 11/1/20)

RAFFLE PRIZES

- a) *Raffle Prize Donations*: Up to \$40 may be reimbursed to a member with prior approval by the 1st Vice-President. ~~for any donated items / baskets etc. (Eff. 7/11/15)~~ Items for which reimbursement is requested and approved must have receipts. Donations, with no reimbursement, are always welcome. (Rev. 1/25/20)

ARRIVAL TIME AT TOURNAMENTS

- a) ~~*Board Members:* When a Board member is scheduled to work she should arrive at most events by 10:00 a.m. If not scheduled, but is bowling, please be there by 11:00 in case additional help is required. (Eff. 1/9/16) (Rescinded 1/14/17)~~
- 1a) *Arrival Time:* Board members are asked to arrive by 10:30 a.m. when assigned a task – 11:00 a.m. if not. (Eff. 1/14/17)

HANDICAP / ENTRY FORMS / 50/50 CHECK-IN

- a) *Handicap:* It will be proposed to the general membership to increase the % of handicap from 80% to 90%. (Eff. 7/9/16)
- b) *Entry Forms:* Deadline will be moved to the Monday before the monthly events. (Eff. 7/9/16)
- c) *50/50 & Check in:* Beginning in February, the 50/50 sales and the check-in tables will close 30 minutes prior to the start of practice to allow those working to be ready to bowl. The winning ticket numbers will be announced prior to the start of practice. (Eff. 1/14/17)

CLUB FINANCES

- a) *Club Finances:* A minimum balance of \$15,000 will be maintained in the Savings Account. Any withdrawals will be for replacement or purchase of Club assets, ex. computer, purchase of printer, etc. and/or to cover any expenses necessary to “give back” to the membership, ex. brunches at April Invitational, annual luncheon expense, and free monthly entry event but not limited to these purposes. (6/17/17)
- b) *Expenditures over \$5000* must be approved by a majority vote of those members in attendance at the Annual Meeting or at a special called meeting for said purpose.
- c) *Contracts:* Only the President or Secretary/Treasurer is authorized to sign a contract that commits the Club to a financial obligation. (Eff. 6/8/19)
- d) *Members and guest bowlers are expected to deposit or cash check/s within 30 days from issue date.* Bowlers are alerted of tournament winnings via posting of results on the Club’s website. In order to receive a replacement check, recipient must contact the Club Secretary/Treasurer if expected check is not received within fifteen (15) days of issue.

MONTHLY EVENT DRAWING

- a) *Monthly Drawing:* The 500 Club will hold a drawing in Feb., Mar., May, July, Aug., & Oct., Nov., Dec., Jan., to win a free entry to a monthly event (value \$20). The entry is good for up to 1 year from the date of issue and may not be used for the Invitationals. A member may only win one time per 12 month period beginning in Feb and running through the following January. This drawing is solely at the discretion of the Board and may be discontinued at any time. Any outstanding credits will be honored. (Eff. 1/14/17)

MISC EXPENDITURE

- a) *February Doubles Event*: A budget of \$100 was approved for candy for the participants. (Eff. 1/14/17)

PERFECT ATTENDANCE

- a) *Perfect Attendance*: The Perfect Attendance award is earned by attending all monthly bowling tournaments, the two (2) Invitational tournaments, and the Annual Meeting. The member must participate both days of the two-day (2) Invitational to earn 1 credit. One credit is earned for each monthly event, the April Invitational, the two-day (2) Invitational and the Annual Meeting for a total number of credits to be earned of 12 credits. (Clarified on 11/5/17)

AVERAGE USED FOR TOURNAMENTS

- a) *Average Used for Monthly Tournaments*: A bowler's highest book average will be changed, if needed, yearly as of September 1st. That average will be used for all events except if the bowler's league average is higher by 10 or more pins - USBC Rule 319a. The higher average will be used until it is less than 10 pins higher at which time the average will be adjusted to the previous book average. *Composite averages will not be used.*
- b) *If the bowler's league does not report to League Secretary*, it is the bowler's responsibility to provide their league standings sheet showing the current highest league average. Averages used will be as of the deadline for entry into the event (the Monday before).

PROBLEMS / QUESTIONS

- a) *When a member brings a problem/question to a Board Member*, the Board Member will check to see if the issue is addressed in the By-Laws. If it is covered in the By-Laws, Board member will give the answer and refer member to the By-Laws. If the question/problem is not able to be answered by referring to the By-Laws, Board member will bring the question/problem to the Executive Board for discussion and vote on the solution. If the question/problem is bowling rule related, USBC current rules and regulations will be consulted. USBC rule/s will be applied unless stated differently on our tournament entry. Camellia Club rules will take precedence regarding non-bowling related questions/problems.

QUEEN'S TOURNAMENT

- a) *Additional Financial Award* – The Queen and Her Court will receive an additional payout, separate from the prize fund, as follows and to be reviewed annually:
- Queen - \$25
 - Court - \$15 each (Eff. 11/3/19)
- b) If a member has not bowled in five (5) monthly events prior to October, she can bowl in the Queen's Tournament but will be excluded from qualification as Queen or her Court. Entry forms for members five (5) or more events will take priority over entry forms from members with less than five (5) events if the number of entries exceed the maximum number of

bowlers based on four bowlers per lane. Implementing this Standing Rule is contingent upon the website program capability.

- c) Budget for cake: an allowance of up to \$100 will be allowed for a cake, or cakes, for the Queen's Tournament.

MONTHLY PHOTO COMPETITION

- ~~a) Monthly Photo Competition... We will start a monthly photo competition. Ways 'n Means items will be used as prizes. This will be reviewed by the Board on an annual basis.~~
(Discontinued 1/22)

INCREASE PRIZE FUND PAYOUT

- a) *Prize Fund...* \$2.00 will be added to the prize fund for each paid bowler who participates in the 2020 March, July, October, November, and January 2021 events until that amount totals \$5000. The total amount added would be divided by 4 divisions and split evenly. It would not be based on the number of entries in each division. This would not apply to Doubles, Invitationals nor events with guests. If a bowler enters but is not able to fully participate no money will be added for that bowler. This will go into effect immediately. It will be reviewed in January 2021 or when the amount reaches \$5000 whichever comes first. The Treasurer will track the total amount and keep the Board informed. This will not change the Prize Fund Payout Ratio as stated in the By-Laws. This will become part of the Standing Rules." (Eff. 1/25/20)

SIDE POT

- a) Side Pot...A Side Pot will be added to each event to start in February. The requirements may change from month to month. The Board will review at the June meeting. If successful it will be reviewed annually. (Eff. 1/25/20)

50/50

- a) The allocation of monies collected from the sale of tickets for the 50/50 opportunity will be as follows: 50% will be allocated to the Club. The remaining 50% will be distributed to multiple winners and as evenly as possible based on sales. There may be a small variance among the winners.

NEW MEMBERS

- a) The member who sponsors the greatest number of new members during the Club year (November thru October) will receive a \$15 award at the Annual Luncheon. In the event of a tie, each will receive a \$15 award.
- b) Reinstated members, those who were previously in the Club and return, are not considered "new" members.